



Board Meeting Minutes
Desert Sky Montessori
Virtual Meeting
December 16, 2020

Sam Pierce called the meeting to order at 6:20pm.

Present: Sam Pierce, Cara Nowak, Jolene Dodge, John Eskew

Also Present: Jodie Borgia, Julia Sutter, Heather Amaral, Jessical Loukonen, Heather Phillips, Pascaline Ocana, Ute-Anja McDonald

BUSINESS

- A. Consent Agenda
 - a. Head of School Report
 - b. Business Director Report
 - c. Approve November 2020 Minutes

2020.12.16.01 John Eskew moves to approve the consent agenda. Jolene Dodge seconds. The consent agenda is approved by unanimous vote.

- B. Treasurer's Report
 - a. Financial summary
 - i. John Eskew: enrollment is steady; revenue is down but on track as to what we thought it would be in this situation; Jodie Borgia, Julia Sutter, the teachers, and all of the staff have done a remarkable job
- C. Fundraising update
 - a. Giving Campaign
 - i. Julia Sutter: larger donations are coming in; the website campaign [Central Oregon Gives] ends on Christmas Eve, then we will transfer over to our own website to continue collecting donations; thinks that our fundraising goal is attainable by the end of June
 - ii. Pascaline Ocana: liked Jodie Borgia's idea of getting the children involved; the children in her class are now very aware of what the giving campaign is all about and were excited about the video that was put together
 - iii. Jodie Borgia: thinks the community as a whole is really appreciative and can see how the teachers are trying so hard and caring so much
 - iv. Sam Pierce: thinks that Julia Sutter has done really well getting the fundraising going and keeping people engaged along the way

- D. Head of School

- a. Jodie Borgia: has had meetings with ODE [Oregon Department of Education] and Deschutes County Health Services today
 - i. ODE has decided that private schools can stay open, which doesn't affect us
 - ii. Deschutes County has teachers to be vaccinated against Covid-19 in phase 1b, which would be late January at the very soonest, but probably later than that; the rest of the community will have access to vaccines in late spring/early summer
 - iii. We cannot increase our enrollment until we can have more children in the classrooms, which is dependent on vaccination rates; there is no vaccination being tested for children currently; it does take 28 days for immunity to kick in after being vaccinated
 - iv. Testing for Covid at schools: rapid tests could be used, but there are supply chain issues
 - v. Deschutes County is putting together information that they will want the schools to pass on to their communities
- b. Jodie Borgia attended a workshop for grant writing and learned that schools do not generally hire professional grant writers, but instead use their resources to teach staff to write grants themselves

ADJOURNMENT

The meeting was adjourned at 6:46pm.

Recorded by: Cara Nowak

Minutes approved at 1/20/2021 Board Meeting