



Board Meeting Minutes
Desert Sky Montessori
63645 Scenic Drive, Bend, OR 97701
March 11th, 2020

Sam Pierce called the meeting to order at 6:22pm.

Present: Sam Pierce, Cara Nowak, Jolene Dodge, Kim Bangerter, John Eskew

Also Present: Jodie Borgia, Julia Sutter, Heather Amaral, Darlene Weaver (until 6:35)

OPEN FORUM

Darlene Weaver: is working on getting sponsors for the Family Festival in June; we have some sponsors but need to get some more; would like the board's help with securing additional sponsors and can give the board materials to assist with this; thinks the CBD [cannabidiol] community is an untapped resource for schools and could be a good source of funding, donations, etc.

Sam Pierce: Do we have a game plan if our event gets cancelled because of a coronavirus restriction?

Jodie Borgia: Perhaps we put it off until the fall?

BUSINESS

- A. Consent Agenda
 - a. Business Director Report
 - b. Approve February 2020 Minutes

2020.3.11.01 Sam Pierce moves to approve the consent agenda. Cara Nowak seconds. The consent agenda is approved by unanimous vote.

- B. Head of School Report
 - a. Jodie Borgia: went to the Bend/La Pine School Board meeting last night and it was unanimously voted to renew DSM's charter
 - i. Coronavirus activity and closures are stepping up: universities in Deschutes County are shutting their doors as of Spring Break for 3 weeks; waiting for definitive answer as to whether DSM will lose funding if we need to shutdown (normally we must unenroll students if they have missed 10 consecutive days or more, then re-enroll them once they are back in school, but we lose funding for the days in between); most schools in the area are possibly closing for 1 day for a deep clean at this point; our community needs to be very clear on our illness policy; our teachers will be tracking children who have symptoms so that we can be on top of it

- C. Treasurer's Report
 - a. Financial Summary

- i. John Eskew presented year-to-date vs prior year's finances
 - b. Audit Report Summary
 - i. John Eskew: we did not capitalize enough for the improvements done on OWC and BRC; we set out a plan to correct the issue with an implementation date of March 11, 2020
 - ii. John Eskew, Jodie Borgia, and Julia Sutter we involved with all communication with the auditor
 - iii. Jodie Borgia: we should still plan to speak with the district about the possibility of discontinuing the separation of DSM's financials and DSMP's financials
- D. Unity Community and DSM
 - a. Julia Sutter and Dan Pebbles met with Terry Fiddler, landowner, last Saturday about 20 acres he has for sale; land includes some little parcels suitable for housing and some larger parcels for community projects; Dan and Charlotte Pebbles have an offer in to buy the land and would like to know if DSM would want to develop this land together with them or if we would like to stay at OWC
 - b. Sam Pierce: we need a vision to fundraise around; would like the board's preliminary expansion committee to meet soon to go over what we really want from a purpose-built school, with details (square feet, budget, etc.); the next step would be a coordinated capital campaign
- E. Event Sponsorship by CBD Companies
 - a. Sam Pierce: after discussion, it sounds as if we need more information concerning the topic; the board needs to decide what our principles are and ask our head of school to draft a policy for us to approve

ACTION ITEMS

1. Vote to approve the revised capitalization policy—raising to \$5,000
2. Vote to approve the action plan regarding accounting for capital assets
3. Vote to renew Sam Pierce for another term on the board of directors (2 years)
4. Vote to approve Cara Nowak as Secretary of the Board
5. Approve DSM Illness Policy
6. Vote to approve the outbreak Detection and Management policy

2020.3.11.02 John Eskew moves to approve items 1-6 under the action items. Kim Bangerter seconds. Items 1-6 under the action items are approved by unanimous vote.

ADJOURNMENT

The meeting was adjourned at 7:38pm.

Recorded by: Cara Nowak

Minutes approved at 4/8/2020 Board Meeting

