



**Board Meeting Agenda**  
Desert Sky Montessori  
63645 Scenic Drive, Bend, OR 97701  
August 14, 2019

Sam Pierce called the meeting to order at 6:16pm.

**Present:** Sam Pierce, Cara Nowak, Jolene Dodge, Kim Bangerter

**Also Present:** Jodie Borgia, Julia Sutter, CeCe Bangerter, Pascaline Ocana

**OPEN FORUM**

**BUSINESS**

- A. Consent Agenda
  - a. Business Director Report
    - i. 2019-2020 Salary Retroactive Payments
  - b. June Minutes

2019.8.14.01 Sam Pierce moves to approve the consent agenda. Kim Bangerter seconds. The consent agenda is approved by unanimous vote.

- B. Revisit Board Policies, Procedures, Training
  - a. Jodie Borgia would like to have a list of policies and procedures for the board to look at, possibly hiring OSBA for help with this
  - b. Current board members need to be recruiting for both the DSM and DSMP boards; would like to find someone who could give input on facilities and find a treasurer with financial experience
    - i. Will reassess the requirements of board service, specifically the requirement of 10-15 hours per month of service time required (possibly changing to 5 hours per month plus 2 days per year)
    - ii. Will form a procedure for incoming board members, including meeting with Sam and Jodie and having potential members come to a board meeting so that current board members may ask questions
- C. Define Executive Evaluation Process
  - a. Idea of setting goals at the beginning of the year, checking in twice during the school year, then having a final session to evaluate once the year is over (final session and beginning session may be the same meeting); Sam Pierce to bring this to the board in the future as a policy to be voted on

- D. Revisit Strategic Plan
  - a. Will push this to September's board meeting
  
- E. Map Out 2019-2020 Board Calendar/Committee Schedules
  - a. Strategic planning meeting set for 1/20/20, 8:00am – 1:00pm
  
- F. Set 2019-2020 Board Goals
  - a. Need to develop an evaluation system for the board; Sam Pierce will bring information concerning this process to September's board meeting
  
- G. Jolene Dodge is concerned about the cost of landscaping for DSMP, specifically the sod and irrigation proposed for the area that the parking lot drains into
  - a. Discussed the possibility of leaving it as a dirt field
  
- H. Head of School Report
  - a. Kim Bangerter is wondering if we are committed to allowing service animals and "Going Outs" in the school now or in 2020 and how that will affect our insurance coverage
  
- I. Sexual Harassment Policy and Complaint Procedure

2019.8.14.02 Kim Bangerter moves to approve the Sexual Harassment Policy as written by Jodie Borgia. Jolene Dodge seconds. The Sexual Harassment Policy is approved by unanimous vote.

#### **ADJOURNMENT**

The meeting was adjourned at 7:38pm.

**Recorded by: Cara Nowak**

***Minutes approved at 9/11/19 Board Meeting***