



Special Board Meeting Minutes
DESERT SKY MONTESSORI SCHOOL
150 NE Bend River Mall, Suite 260 - Bend, OR 97703
April 24, 2018

Shauna called the meeting to order at 5:18 pm.

In attendance: Shauna Michaels, Jolisa Sheridan, Elvin Smith and Shawna Smith

Also present: Jodie Borgia, Julia Sutter, Pascaline Ocana and Sam Pierce

BUSINESS

A. Board Membership

2018.04.24.01 Shauna moves that Elvin Smith be removed from the board. Jolisa seconds. Elvin cites point of order regarding prior notice of board membership as agenda item. Given that agenda was posted on website, vote proceeds. Motion passes with Shauna, Jolisa and Shawna in favor and Elvin opposed.

2018.04.24.02 Jolisa moves that Sam Pierce be reappointed to the board. Shawna seconds. The motion passes unanimously.

- a. Shauna reminded the board that communication with school staff should go directly from the President to the Head of School, with the exception of the Treasurer's ongoing work with the Business Manager.

B. Business Manager Report

- a. The board reviewed the current budget in anticipation of approving it at May meeting. The current anticipated surplus should support costs of the new facility that will accrue to this fiscal year.

- b. Regarding Scenic Drive location, recently heard from septic expert. He is recommending site is good "as is" for the upcoming 2 years given the number of kids we're currently anticipating. Going for conditional use to license as a charter school for occupancy. Architects are drawing up site plan and leading us through building and occupancy permitting. Traffic engineer talked with ODOT and the county. They both wanted a few more counts. Allowing him to use survey done for Fred Meyer and the school. Plan is to submit CUP and site plan review to county on Friday, 4/27. County's timeline is 10 - 12 weeks to respond with requirements. New owners got an extension on contract until July 25, after we get out of CUP permitting.

2018.04.24.03 Shauna moves to approve expenditures up to \$10,000 from 2017/18 fiscal year budget to prepare new facility. Sam abstains. Motion passes with none opposing.

ANNOUNCEMENTS

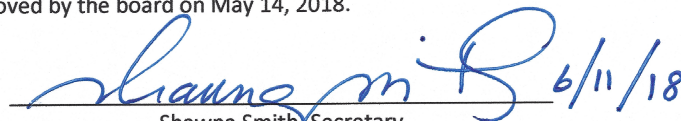
- Add to next meeting that Sam will head up facilities committee.
- Approval of revised budget was tabled until May meeting.
- Board reports are due Friday, May 4.
- Next meeting will be Monday, May 14, 2018.

ADJOURNMENT

Meeting was adjourned at 6:05 PM.

Certification of Secretary

I hereby certify that these are a true and correct copy of the minutes of the April 24, 2018 Desert Sky Montessori board meeting, approved by the board on May 14, 2018.


Shawna Smith Secretary