



Board Meeting Minutes

Desert Sky Montessori

Virtual Meeting

April 8th, 2020

Sam Pierce called the meeting to order at 6:18pm.

Present: Sam Pierce, Cara Nowak, Jolene Dodge, Kim Bangerter, John Eskew

Also Present: Jodie Borgia, Julia Sutter, Jason Sexton, Jessica Loukonen, Heather Amaral, Heather Phillips

BUSINESS

- A. Consent Agenda
 - a. Business Director Report
 - b. Head of School Report
 - c. Approve March 2020 Minutes

2020.4.8.01 Sam Pierce moves to approve the consent agenda with the minutes revised as discussed. Kim Bangerter seconds. The consent agenda is approved by unanimous vote.

- B. Treasurer's Report
 - a. Financial summary
 - i. John Eskew: year to date financials are looking good; looking towards the future: what happens if we do not do the RPS fundraiser?
 - ii. Paycheck Protection Program (PPP) is a forgivable loan; to be used towards payroll, rent, and utilities for an 8-week period; criteria to indicate the COVID-19 virus has caused your business distress; recommends we apply for both companies and see what happens
 - 1. Jodie Borgia: it is advised that we keep good records about what we have to spend and what money we have lost; expecting/hoping some additional loans will come out in the form of grants for technology, etc.
 - iii. ADM (Average Daily Membership) funds will continue if we are providing food for the children (district) and are monitoring people coming and going in the building to ensure social distancing; this money coming in is frozen until May

- C. Expansion Committee Report
 - a. Kim Bangerter: next meeting set for 4/15/2020; there will be more to report on at May's board meeting

- D. New Business
 - a. DSMP forecasting
 - i. Kim Bangerter: would like to state that Jodie Borgia's communication has been superb throughout this crisis

- ii. Jodie Borgia: concerning DSMP: an email has gone out to the families and all of the children are participating in distance learning; the DSMP staff is onboard with this; some families have had their fees waived; DSMP needs to stay open and running if we are to apply for the PPP loan
- iii. John Eskew: it is a good idea, but we have no guarantee if or when funding will actually occur
- iv. Jodie Borgia: does not want the distance learning program for DSMP to stop; believes our decision is whether or not to charge for DSMP going forward
- v. Julia Sutter: thinks that we should not charge for DSMP, but that the DSMP employees should be moved to the DSM payroll
- vi. Possibility that we should begin a fundraising campaign for the DSMP employees

ACTION ITEMS

1. Vote to approve to apply for the Paycheck Protection Program (PPP)

2020.4.8.02 Jolene Dodge moves to approve to apply for the Paycheck Protection Program (PPP). Cara Nowak seconds. Applying for the PPP is approved by unanimous vote.

ADJOURNMENT

The meeting was adjourned at 7:14pm.

Recorded by: Cara Nowak

Minutes approved at 5/13/2020 Board Meeting