



pBoard Meeting Minutes
 DSM School, Bend OR
 December 13th, 2017


I.	Call to Order	6:01 pm by Shelly Phillips	
II.	OPEN FORUM	None	
III.	Attending	Shelly Phillips Shauna Michaels Tia Hanson	Bonnie Walker
	Absent	None	
	Also Present	Jodie Borgia, Julia Sutter, Pascaline Ocana, Joline Dodge, Shawna Smith	Jolisa Sheridan, Debra Wollsen, Travis Roshbach, Elvin Smith
Business:		<p>Head of School:</p> <p>A. Enrollments: We have 103 children enrolled and are pushing to fill five more slots for the year. We have started a waitlist for the Antelope Class.</p> <p>B. Training: We were approved from Bend La-Pine District to use funds for S’Cool Moves program training in February 2018.</p> <p>C. Parent Community Association: We had a good turnout at our first meeting. Our second meeting is scheduled for Dec. 12th 2017 at East Bend Library.</p> <p>Business Managers Report:</p> <p>D. Budget: Will submit our operational budget update for final approval to ODE and to Bend-La-Pine district for board approval.</p> <p>E. Implementation Update: Implementation budget was approved. We are using Deborah Buccola for initial funds with a 1 year loan.</p> <p>F. Grants: We met with Jeff from Hayden homes and are putting together our application for submission for December.</p> <p>G. Facilities: Brent our landlord is ready for us to put our proposal together for next classroom.</p> <p>President of the Board:</p> <p>H. Strategic Planning: We are getting our surveys together for families to fill out in January 2018. Melissa will come in February for Parent Education Night, Teacher Training and Board 101 Training. Shawna Smith has offered to head up Strategic Planning.</p>	

	<p>I. Fundraising: We had our Spork Fundraiser and haven't found out the outcome yet. We have more restaurant fundraisers in the future and are hoping to add one or two more this school year.</p> <p>J. Land Use Agreement: We have the contract from Ed at Sun Mountain Fun Center. We will revise notice of termination of contract and resubmit to our lawyer for final review.</p> <p>Grants:</p> <p>K. Capital Campaign: Giving Tuesday was a success and we raised our goal to 13,000. We made \$10,869 on Giving Tuesday and hope to raise the additional \$3,000 for the playground.</p>
<p>Affairs: 2017.12.11.01</p> <p>2017.12.11.02</p> <p>2017.12.11.03</p> <p>2017.12.11.04</p> <p>2017.12.11.05</p> <p>2017.12.11.06</p> <p>22017.12.11.07</p>	<p>A. Approval of Minutes from November 2017 meeting Vote: All board approves.</p> <p>B. Vote to approve loan from Deborah Buccola for 30,000 at 2% interest for 1 year. Shauna motions to vote the loan from Deborah Buccola Tia Seconds Vote: Unanimous approval.</p> <p>C. Vote to approve Treatment of Religion Policy. Bonnie motions to approve the Criminal Records Check Policy Shauna seconds Vote: Unanimous approval.</p> <p>D. Vote to approve Land Use agreement Shauna Motions to approve the Land Use Agreement with Sun Mountain Fun Center. Tia Seconds Vote: Unanimous approval</p> <p>E. Vote to remove Rose Archer and Shelly Phillips from the OnPoint Credit Union Accounts. Shauna motions to approve the removal of Rose Archer and Shelly Phillips from the OnPoint Credit Union Accounts. Bonnie Seconds Vote: Unanimous approval</p> <p>F. Tia motions to approve Bonnie Walker onto the OnPoint Credit Union Accounts. Shauna Seconds. Vote: Bonnie abstains.</p> <p>G. Tia motions to approve Shauna Michaels onto the OnPoint Credit Union Accounts. Bonnie Seconds</p>

<p>2017.12.11.08</p> <p>2017.12.11.09</p> <p>2017.12.11.10</p> <p>2017.12.11.11</p>	<p>Vote: Shauna abstains</p> <p>H. Tia motions to approve joining OSBA Bonnie Seconds Vote: Unanimous approval</p> <p>I. Shauna Motions to vote Debra Wollesen onto the boards. Tia Seconds. Vote: Unanimous approval</p> <p>J. Bonnie motions to vote Shawna Smith onto the board Tia Seconds Vote: unanimous approval</p> <p>K. Tia motions to vote Jolisa Sheridan onto the board Bonnie Seconds Vote: Unanimous approval</p>

Certification of Secretary

I hereby certify that these are a true and correct copy of the minutes that were adopted by the Board of Directors of Desert Sky Montessori on [date].

x 

Shauna Michaels
Secretary of the Board