



Board Meeting Minutes
DESERT SKY MONTESSORI SCHOOL
150 NE Bend River Mall, Suite 260 - Bend, OR 97703
June 11, 2018

Sam called the meeting to order at 6:10 pm.

In attendance: Sam Pierce, Jolisa Sheridan and Shawna Smith

Absent: Shauna Michaels

Also present: Jodie Borgia, Julia Sutter, Grant Martin, Pascaline Ocana, Brad Smith

No open forum items were presented.

2018.06.11.01 Jolisa moves to approve the minutes of the May 14, 2018 meeting. Sam seconds. The minutes are approved by a unanimous vote of those present.

BUSINESS

A. Board Membership

- a. Vote to appoint Grant Martin to the board was tabled until next month, as the president has not been able to meet with him yet.
- b. Vote to appoint Sam Pierce President of the board was tabled until next month, as there were not enough board members present (absent Sam) to appoint an officer.

B. Business Director Report

- a. Jennae Thompson, our CPA, provided Balance Sheet and P&L Training for the board.
- b. Budget/Financials Update - 2018/19 budget still in original state, in process of splitting into two entities.
- c. Preschool/DSMP Update - Sam is working on the preschool nonprofit board.
- d. Implementation/Purchasing Update - Received first reimbursement from ODE. Have submitted expenses through the month of March.
- e. Facilities Update - Held another pre-planning meeting. All stakeholders have weighed in. No road improvements required so far. City asked for a 10-foot right-of-way on Cooley Road, which is the responsibility of the owners. Septic was approved as is, but we will monitor twice per year. Owners will be building buildings and we will lease until we are ready to purchase. No fencing through ODE funds, so asking for less fencing to reduce costs. May seek donations to help.

2018.06.11.02 Shawna moves to allow Shauna Michaels to sign lease if Attorney approves before the next board meeting, after the entire board has a chance to review. Any dissent will trigger a special meeting. Sam seconds. The motion passes by a unanimous vote of those present.

C. Head of School Report

- a. Enrollment - Finishing at 106 kids for the year. 6 kids leaving. Wait list growing. Started offering places for Grade 4. Preschool wait list also growing (50). 14 are siblings and 5 have previous Montessori experience.
- b. Staffing - Jobs are listed. Strong team to lead preschool. Interviewing teachers for third lower elementary classroom. Strong assistant candidates as well. Can't offer contracts until site is finalized. Renee will return as SPED teacher for district. Looking for after-school assistant.
- c. Visit to Community Roots - Pascaline and Jodie visited with Susan Andre, who developed their adolescent program. She recommends we find a Montessori-trained adolescent teacher or train a great teacher who can do program development. Community Roots had Susan start as an upper elementary teacher and transfer to middle school. Susan would like to come out and speak to the DSM board and parent group. There is also a Montessori adolescent program in California that is leading the charge in bringing an adolescent program together.
- d. EasyCBM - All kids have now completed this standardized assessment. Jodie is focusing on buffering results of this test that we are required to perform by district. Bigger factors are what is happening in the school year-round.

D. Treasurer Report

- a. RPS was a huge success. Grand total \$16,919.41 gross, including Sun Mountain. In-kind was \$5450. Committee will meet in July to start planning next year.

E. Board Development

- a. Board Development committee will plan retreats and review bylaws and protocol.

ANNOUNCEMENTS

- Next meeting is July 9.

The meeting was adjourned at 7:46 pm.

Certification of Secretary

I hereby certify that these are a true and correct copy of the minutes of the June 11, 2018 Desert Sky Montessori board meeting, approved by the board on July 9, 2018.

 9/10/18