



Board Meeting Minutes
 DSM School, Bend OR
 March 12th, 2018

I.	Call to Order	6:03 pm by Shauna Michaels	
II.	OPEN FORUM		
III.	Attending	Shauna Michaels Elvin Smith	Jolisa Sheridan
	Absent	Shawna Smith	
	Also Present	Jodie Borgia, Julia Sutter, Pascaline Ocana	Jolene Dodge, Erica Dimitrov

Business:

Head of School:

A. Enrollments:

105 Students currently enrolled. We have started the application process and will be offering 30 Kindergarten slots with seven of those slots being sibling slots for the 2018/2019 school year.

B. Staffing: Jodie went to a job fair in Portland. She received 5 applications for the 18/19 school year.

C. Training: Jodie and the head teachers went to a AMA training in Portland. They will continue to look for further trainings for assistance as well as for all staff.

D. Parent Community Association: The next PCA meeting is in the evening. If it doesn't go well, we will move it back to the daytime meetings.

E. Playground: We are working to prioritize getting ground cover and a dome by the end of the year. Parents are anxious to help us improve our outdoor space and provide outdoor play for the kids.

F. Summer Program: We have looked at the budget and timing of the summer program against our hopeful expansion for next school year. We will vote to decide if the program will financially be worth it as well as time commitment for us.

Business Managers Report:

A. Budget: Budget is up to date through 2017. We will be submitting our taxes in May 2018. Julia has been working with the CPA and ADP to get our books to line up. She also is working with the Treasurer to get the budget simplified for the 2018/19 school year.

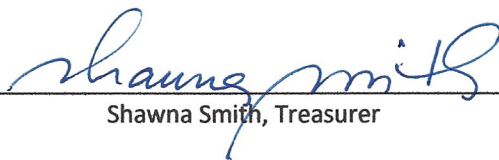
B. Milk Program: We got our first reimbursement from the milk program. Julia would like us to vote to not purchase organic milk and purchase non-antibiotic, hormone free milk from whole foods instead. This would make the reimbursement 100% reimbursable.

C. Facilities: We have reviewed the facility at Cooley and HWY 20 and have submitted our LOI. We need to come up with a 4 year growth plan for the location. The lease would end at the same time this way as our current location at

	Bend River Mall DR. Jodie is working with the district on classroom sizes and ages of children in the classroom that the district will approve.
Affairs: 2018.03.12.01	A. Approval of Minutes from February 2018 meeting Vote: All board approves.
2018.03.12.02	B. Vote to not move forward with Summer Program 2018. Elvin motions to vote not to approve the summer program 2018 Jolisa Seconds Vote: Unanimous approval.
2018.03.12.03	C. Vote to approve Jennae Thompson of Price & Fronk as CPA. Jolisa motions to approve Jennae Thompson of Price and Fronk as CPA Elvin seconds Vote: Unanimous approval.
2018.03.12.04	D. Vote to approve the board treasurer as the board member with authority to approve new vendors. Elvin Motions to approve the board treasurer as the board member with authority to approve new vendors. Jolisa Seconds Vote: Unanimous approval.
2018.03.12.05	E. Vote to change from organic milk to non-antibiotic, hormone-free milk from Whole Foods. Elvin motions to change from organic milk to non-antibiotic, hormone-free milk from Whole Foods. Jo seconds. Vote: Unanimous approval.

Certification of Secretary

I hereby certify that these are a true and correct copy of the minutes of the March 12, 2018 meeting of the Board of Directors of Desert Sky Montessori, adopted by the Board on April 9, 2018.



 Shawna Smith, Treasurer