



**Board Meeting Minutes**  
DESERT SKY MONTESSORI SCHOOL  
150 NE Bend River Mall, Suite 260 - Bend, OR 97703  
September 10, 2018

Sam called the meeting to order at 5:55 pm.

PRESENT: Sam Pierce, Grant Martin, Shawna Smith, Jolisa Sheridan

ABSENT: Shauna Michaels

ALSO PRESENT: Emma Johnson, Cara Nowack, Darlene Weaver, Britt McAllister

**OPEN FORUM**

"Thank you" from Darlene Weaver.

2018.09.10.01 Grant moved to approve the minutes from the August meeting. Sam seconds. The minutes are approved by unanimous vote.

**BUSINESS**

**A. Head of School Report**

- a. Staffing - We are fully staffed now. Looking to add a new after-care worker because of unexpectedly high numbers in the program. We contracted with the district to have 40 hours of a school nurse this year.
- b. Enrollment - Started the year with 153 for both schools combined. 15 places to fill (6 in pre-school and 9 in public school).
- c. Start of School - 4 days down. Bus is going well.

**B. Business Director Report**

- a. Building Occupancy Permit was received at the last minute. Julia updated the board on a number of projects still ongoing at the new site.
- b. Still working with CPA to finalize budgets.

**C. President Report**

- a. Board Retreat will be October 13, 9 am to 4 pm.
- b. The board reviewed a draft of staff and student surveys. Sam and Shawna will work to make the surveys happen.
- c. DSMP Board Membership

2018.09.10.02 Shawna moves to appoint Emma Johnson to DSMP board. Jo seconds. Emma is appointed by unanimous vote to the board of DSMP.

**ANNOUNCEMENTS**

- Open house and dedication of the peace pole at One World Center is 5 - 8 pm on Friday, 9/21.
- The next board meeting is Monday, October 8.

The meeting was adjourned at 7:00 pm.

**Certification of Secretary**

I hereby certify that these are a true and correct copy of the minutes of the September 10, 2018 Desert Sky Montessori board meeting, approved by the board on November 12, 2018.