



**Board Meeting Minutes**  
DESERT SKY MONTESSORI SCHOOL  
150 NE Bend River Mall, Suite 260 - Bend, OR 97703  
July 9, 2018

Shauna called the meeting to order at 6:02 pm.

In attendance: Grant Martin, Shauna Michaels, Sam Pierce, Jolisa Sheridan and Shawna Smith

Also present: Julia Sutter, Sarah McCarmick and Krystyna Mardula

No open forum items were presented.

2018.07.09.01 Jolisa moves to approve the minutes of the June 11, 2018 meeting. Sam seconds. The minutes are approved by a unanimous vote.

## **BUSINESS**

### **A. Board Membership**

2018.07.09.01 Sam moves to appoint Grant Martin as a board member. Jolisa seconds. Grant Martin is appointed to the board by unanimous vote.

### **B. Head of School Report**

- a. Julia shared highlights from Head of School report related to enrollment and staffing.
- b. Ready to move forward with hiring Shelly to do marketing and press releases. Need board help with marketing, perhaps a committee.
- c. Equal Opportunity Policy tabled in order to add "sexual orientation, gender identity or presentation" to protected classes.
- d. Non-Discrimination Policy tabled in order to add "sexual orientation, gender identity or presentation" to protected classes.

### **C. Business Manager Report**

- a. Facilities Update - Julia reviewed construction/growth anticipated projects, including septic needs in future years.  
2018.07.09.02 Shawna moves to delegate authority to lease property on behalf of DSM and DSMP to the President of the board of DSM. Grant seconds. The motion passes by a unanimous vote.
- b. Preschool/DSMP Update  
2018.07.09.03 Shawna moves to set up DSMP as a separate domestic nonprofit corporation operating under the auspices of the DSM board until a separate board is appointed. Sam seconds. The motion passes by a unanimous vote..
- c. Implementation/Purchasing Update - Staff are moving forward with purchasing materials for next school year.
- d. Budget/Financials Update - When lease negotiations conclude, Julia will focus on budgets for coming years. Hope to adopt next year's budget at August meeting.

### **D. President Report**

2018.07.09.04 Shawna moves to appoint Sam president. Grant seconds. Sam abstains. The motion passes by a unanimous vote..

2018.07.09.05 Shauna moves to add Sam Pierce to all of the OnPoint Community Credit Union accounts. Jolisa seconds. Sam abstains. The motion passes by a unanimous vote.

**ANNOUNCEMENTS**

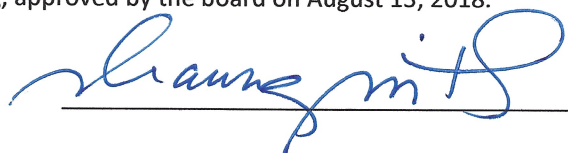
- Next meeting is August 13.

The meeting was adjourned at 7:15 pm.

**EXECUTIVE SESSION**

**Certification of Secretary**

I hereby certify that these are a true and correct copy of the minutes of the July 9, 2018 Desert Sky Montessori board meeting, approved by the board on August 13, 2018.

 9/10/18